



MAYFIELD PRIMARY SCHOOL

Meeting of the Full Governing Body

Monday 21st July 2025 at 6.00pm

Attendance

Sarah Stepney (Head)	✓	Ann Nicholls	✓
Anna Chaudhri (Chair)	✓	Andrew Monteath	✓
Stephen Atkinson	✓	Serin Dabb	✓
Alison Cox	✓	Eugene Krasnikov	✓
Patrick Gosling	✓	Rehana Kousar	NA
Ciara Murray	✓	Will Taylor	✓
Graeme Cooper	✓	Rachel Biltcliffe	✓
Jack Rudin	✓	Kate Webb	✓
Ellie Taylor	✓	Aylin Ertik Usug	NA
		Louise O’Gorman (Clerk)	✓
Associate Members (no rights to vote.)			
Kate Challis	---		

Actions are highlighted in **RED**.

1	<u>APOLOGIES AND DECLARATION OF INTEREST</u> No apologies were received for the meeting. There were no interests to declare.	<u>Action</u>
2	<u>MINUTES OF THE LAST MEETING AND MATTERS ARISING</u> The minutes of the last meeting held on the 3 rd June had been distributed prior to the meeting for the governors approval. Actions	

Signature _____

Date _____

	<ul style="list-style-type: none"> • Anna wished to see the EHCP for a child at the last meeting, but the child is now joining another school from September so this is no longer necessary. • Graeme has been examining the centralised services of academy trusts and will comment on these later in the meeting. • Jack sent a suggestion for the GB to split into smaller groups to research aspects of the academisation. This will be discussed later in the meeting. 	
3	<p><u>ELECTION OF CHAIR</u></p> <p>Anna will step down as Chair of the Governing Body at the end of this term.</p> <p>Jack was the only governor to come forward to take over the role. Anna put herself forward to be Vice Chair, a position which at the moment is unfilled. This would allow her to complete a sufficient handover to the new Chair and also be available to support when required.</p> <p>A formal vote took place for which the result was unanimous.</p> <p>Jack's role as Chair of the Governing Body will commence from 1st September and Anna will be Vice Chair.</p>	
4	<p><u>SAFEGUARDING</u></p> <p>The safeguarding audit has been completed by Sarah and shared with Alison, the governor for safeguarding. A My Concern audit was also done, which created an action plan, and is more specific at reflecting the work of the school.</p>	
5.	<p><u>SCHOOL DEVELOPMENT PLAN FOR THE COMING YEAR</u></p> <p>The SDP will be put on the website in due course. It has been shared and approved by Lisa Valla, the current School Improvement Adviser. Rachel Schofield will be our new School Improvement Adviser from September.</p> <p>Sarah spoke about the aims and explained what the plans are to meet them.</p> <p>Aim 1- Writing Spelling being a focus in each year group. Whole school simple sentence interventions to continue and be reviewed half termly.</p> <p>Aim 2 – Maths Adapting the White Rose maths planning so that it meets the needs of every pupil.</p> <p>Aim 3 – Assessment and Planning</p>	

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	<p>Creating a whole school curriculum plan and filing system on Teams, making a consistent framework across the school, and providing teachers with a streamlined assessment framework.</p> <p>Aim 4 – Inclusion Work through the action plan of APTGO Project.</p> <p>Ciara will share the action plan with Louise to distribute to the FGB.</p> <p>Aim 5 – Leadership Structure One Team Leader is leaving the school. This position will not be filled by another member of staff. Stephen will step in where required and the Team Leaders will work together to cover everything. Team Leaders and Senior Leaders are to take responsibility for specific areas across the year groups, to create a more comprehensive overview</p> <p>Aim 6 – Reading Enhancing Reading Assessment and Teaching in the KS2 by establishing and embedding a consistent whole school system for Reading assessment.</p> <p>The GB asked about the Year 6 SATS results. The school are very proud of the results received which were above the national average.</p> <p>Sarah spoke briefly about the results, which were discussed at PWL earlier in the month, the minutes for which will be distributed to the FGB before the end of term.</p> <p>Overall the FGB were happy with the School Development Plan for 2025/ 2026.</p>	Ciara
6	<p><u>ACADEMISATION:WORKING TOWARDS A DECISION</u></p> <p>Governors are planning to make a decision in principle as to whether or not to go ahead with the proposed joining of the Eastern Learning Alliance at the first GB of the new term on 23rd September.</p> <p>Governors felt that they needed more information from the ELA about the implications for Mayfield and to this end a group of governors put themselves forward to act as a working party and in the first instance to raise questions with which we can approach ELA.</p> <p>Jack agreed to coordinate the group, comprising Patrick, Anna, Andrew, Graeme, Sarah, Kate, Will, Ellie, Ciara and Eugene.</p> <p>Graeme will report on his findings, after an examination of the ELA accounts. These are already more than a year old but they will help us understand the Trust's financial position better. If the ELA top-slices the Mayfield budget to pay for centralised functions, this would mean about £100,000.</p> <p>Serin raised the question of what percentage of the GB vote should be accepted as a decision in such an important case. It was felt that a simple majority would not be sufficient if the vote was close. Anna suggested that at least two thirds of the GB should be a deciding majority. Anything less would mean that there was significant disagreement on the GB, so that taking a step to academisation based</p>	<p>Jack</p> <p>Graeme</p>

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	on a slender majority would prove divisive to the school. Patrick asked about abstentions; while these cannot be ruled out, Anna expressed the view that governors ought to take a view one way or the other on such a vital issue.	
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Meeting closed at 7.30pmThe next Full Governing Body meeting will be on **Tuesday 23rd September at 6.00pm**

Signature _____

Date _____