



Mayfield is committed to safeguarding and promoting the well-being of all children and expects all staff and volunteers to share in this commitment

JOB DESCRIPTION

Job Title: 1:1 Learning Support Mentor – Level 2

School: Mayfield Primary School

Reports to: Inclusion team

Grade: Level 2

Hours:

Job Purpose:

Support the classroom teacher to facilitate the active participation of children in the academic and social and emotional activities of the school. Contribute to raising standards of achievement for all pupils. To actively participate in supporting the teacher in providing appropriately accessible and tailored activities.

Principal Accountabilities:

1. Support for children

- Led by the classroom teacher, adapt lessons to meet the needs of individual children and small groups.
- Take responsibility for delivering learning activities with small groups who would benefit from a different learning approach as agreed.
- Work 1:1 on accessible curriculum and assessment.
- Establish and maintain supportive relationships with individual pupils, small groups to ensure they understand and can achieve the tasks.
- Provide learning support to children with significant care needs (eg intimate care, Medical needs, or where English is not their first language).
- Support children with developmental needs, e.g. cognitive ability, EBD, ASD, ADHD, learning skills, etc. as directed.
- Encourage and promote inclusion in the classroom and around the school, ensuring all pupils feel involved with tasks and activities.

2. Support for the curriculum

- Support the school curriculum, including literacy and numeracy activities.
- Use ICT as required.
- Implement strategies recommended on LSPs/IRMPs and provision maps
- Provide targeted support to enhance learning and improve attainment
- Liaise effectively with class teacher.

3. Support for the teacher

- Assist in maintaining class records and contribute to reports on pupil progress and development as directed.
- Monitor and track progress and provide feedback to assist in developing LSPs for children with special needs.
- Contribute to the planning and evaluation of work programmes for individual pupils and groups guided by teachers.
- Assist in the organisation of the learning environment and develop classroom resources as required.
- Contribute to the management of pupil behaviour and take control of minor situations to allow the teacher to continue the lesson, including anticipating and taking action to prevent potential problems arising.

4. Support for the school

- Develop and maintain effective working relationships with other staff and parents or carers.
- Contribute to the maintenance of a safe and healthy environment.
- Attend and actively participate in staff meetings.
- Participate in and support the professional development of other LSMs as required.
- Assist in facilitating school events, e.g. school plays, events.
- Assist with the supervision of the children and others in the class during breaks, on school trips, playtime and if the teacher is temporarily absent from the classroom or working with an individual or group of children.
- Attend to sick/hurt children.
- Occasional registration as required.
- Be aware of whole school policies.
- Attend relevant training as required.
- Learning Support Mentors are required to attend training days, as requested.

Signed

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Date.....