



MAYFIELD PRIMARY SCHOOL

Meeting of the Full Governing Body

Monday 19th July 2021 at 6.00pm via Zoom

Attendees

Anna Chaudhri (Chair)
 Louise O’Gorman (Clerk)
 Sarah Stepney (Head)
 Andrew Monteath
 Paula Ayliffe (Head)
 Judith Greenwood

Jo Sharpington
 Richard Kerridge
 Halina Konopacka
 Ann Nicholls
 Joel Dixon
 Alison Cox

1.	<p><u>APOLOGIES</u> Apologies were received and accepted from Anthony, Clare and Jake Holt.</p> <p>There were no interests to declare.</p>	<u>Action</u>
	<p><u>MINUTES OF THE PREVIOUS MEETING</u></p> <p>The minutes of the 15th June were discussed.</p> <p>Daniel Zeichner will be visiting the school on the Friday 17th September, as previously mentioned in an email to the GB. After an assembly with the school, Anna and any governors wishing to attend will have the opportunity to discuss their concerns about school funding with the MP. Members of the GB were asked to inform Louise if they plan to attend.</p> <p>The dates for the coming year were re-issued by Louise following some amendments. Governors were encouraged to add the dates to their diary.</p> <p>All actions from the 15th June minutes had been carried out and the minutes were agreed.</p> <p>Anna will sign the minutes and bring them into school before the end of term.</p>	
3.	<p><u>SAFEGUARDING AUDIT</u></p> <p>The Safeguarding Audit had been completed by Sarah and was shared with the governors via email earlier in the month.</p>	

	<p>One change was made, that each child has a file of their own instead of files being kept as a family group.</p> <p>The recording system is currently being converted to an online service, instead of the paper system currently being used. The online platform 'My Concern' has been taken on to log all safeguarding concerns and measures. All current papers will be scanned and filed onto the system, with paper copies being destroyed.</p>	
4.	<p><u>SDP (School Development Plan)</u></p> <p>The SDP for 2021/22 was shared on screen. The same format as the previous year was used. The Heads shared the SDP on screen.</p> <p>Weekly staff meetings will be focused on the aims of the SDP.</p> <p>Aim 1 – O-Track – ensuring staff are confident using the online assessment and planning tool and identifying areas for development.</p> <p>Aim 2 – Phonics – How phonics is being taught in schools is currently being updated by the government. A new reading framework was issued late last Friday and the phonics scheme being used at Mayfield will need to be changed by January 2022. There is a scheme very similar to that currently being used, and is hoped this will be adopted. The scheme does not use visual phonics any longer.</p> <p>It is our target that 90% of Year 2 will pass the phonics screening check in November 2021.</p> <p>Aim 3 – GPS (Grammar, punctuation and spelling) - At the last PWL meeting it was noted that the children need to improve on grammar punctuation and spelling. Children do not have the resilience to go back over their work and edit. This may be in part due to the amount of time spent learning at home over the last year. Editing and improving written work will be a focus of attention in the coming year.</p> <p>Aim 4 – ADVOST – to utilise what has been learnt from the project being undertaken in school.</p> <p>Aim 5 – Subject Leadership – This will be supported by the use of OTrack. Senior Leaders will be able to support and make material and data accessible to colleagues to improve the curriculum as required.</p> <p>Aim 6 – Spirals – To re-embed the use of Spirals across the school after the disruption of the last two academic years.</p> <p>Aim 7 – Parental Engagement – there are certain parents who do not engage with the school. The school will focus on getting them involved and interacting beneficially with the school.</p>	

	<p>Aims 8 and 9 – Maths for KSI and KS2. Teachers from Rec, Y1 and Y2 will receive training on new concepts, and pass the information on to colleagues.</p> <p>Pre-teaching a concept to children who require it, will be introduced before the lesson. This will enable a better understanding when it is taught to the class as a whole.</p> <p>Aim 10 – SEN Pathways -the school is aware of the limits of SEN support that can be provided. Parents are disappointed when we are not able to give children the help they expect and are not aware of what is involved in getting a child an EHCP. The SENDCO is very busy with the current level of EHCP paperwork. There are also cases in school where parents are reluctant to get their child an EHCP – they are not aware of the benefits it has for the child and the school.</p> <p>The Heads were commended for the ambitious set of aims. They are very clear, measurable, and consider the well-being of the children and the staff. Difficulties the staff are experiencing and funding constraints are recognised.</p> <p>The relationship with the parents has improved with the Heads able to return to the gate in the morning and afternoon. They have been able to meet parents informally – sometimes going for a short walk and talk, engaging them with what is going on in school.</p> <p>Q. Do parents understand the behaviour policy being used in school and how problems are being dealt with?</p> <p>A. There is a huge difference in how children are treated these days. There is often a one-sided emphasis on blame, instead of finding what has caused an issue. The school wants to let the families know that we are working together on behaviour and it is offering parenting courses to those who need some guidance or reassurance.</p>	
5.	<p>Andrew had sent out a report earlier in the week summarising the fundraising effort so far, with the targets set.</p> <p>Andrew met with Anthony and Anna to discuss the next steps.</p> <ul style="list-style-type: none"> • Families has been approached. • Approaching former pupils is often used by universities and will be looked into. However the school does not keep records of past pupils for this far back. • Local businesses – many have been approached recently for the raffle organised by the PTA. After some discussion it was agreed that local businesses are struggling themselves and may not be able to stretch further. It may be too soon to approach them again. • Many larger businesses offer sponsorship schemes. Requests have been put out for families with wider business connections to come forward. No responses have been received so far. • Short term funding: the PTA has had good success raising funds, and has a charity status. The governors will liaise with the Chair of the PTA, to coordinate efforts. 	

	<ul style="list-style-type: none"> • Louise is setting up a calendar of staff artwork; Judith may have some suggestions for funding the printing in return for some advertising. • Judith has a potential contact for funding and asked the Heads to write a short paragraph highlighting our needs and aims. • Alison may also be able to make a link through her son's workplace and will pass on the information to Andrew. 	<p>Judith</p> <p>Alison</p>
6.	<p><u>ANY OTHER BUSINESS</u></p> <p>Another governor is expected to start with the GB in September. Anna will be meeting with them later in the Summer.</p>	

The meeting closed at 7.10pm

The next meeting of the Full Governing Body will be on Monday 20th September at 6pm.