

MAYFIELD PRIMARY SCHOOL

Meeting of Governing Body Wednesday 8th November 2017 at 6.00pm in the Staff Room

Attendees :-

Judith Greenwood (Chair)	David Hargreaves (to 7.00pm)	
Alison Cox	Jas Hill (Head) (from 6.35pm to 7.40pm)	
Anna Chaudhri	Bridget Somekh	
Jane McHugh	Sarah Stepney (from 6.35pm to 7.40pm)	Jo
Jo Sharpington (from 6.10pm)	Paula Ayliffe (from 6.35pm to 7.40pm)	
Mary Wheeler	Kate Vadhia (Clerk)	

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1. **APOLOGIES FOR ABSENCE**

Apologies were accepted from Avi Bhangaonkar, Petroc Mackenzie-Williams and Jim Thorpe.

No apologies had been received from Zareen Islam.

2. **HEADTEACHER RECRUITMENT**

The discussion is detailed on a confidential addendum.

3. **GOVERNOR ISSUES**

There were no declarations of pecuniary interest relating to any items on the agenda. The pecuniary interest file was circulated for governors to check and update their entry.

Judith's term of office as an LA appointed governor expires in March 2018. Judith left the meeting and the rest of the GB unanimously voted to recommend her for reappointment. Kate to let Governor Services know.

Kate

4. **POLICIES**

Pay Policy – all the non-staff governors adopted the previously circulated policy.

Grievance Procedure – staff had been consulted on the new procedures and no issues had been raised. The GB unanimously adopted the procedures.

Disciplinary Rules and Misconduct Policy – Bridget noted that the new model from EPM was quite different from the previous policy. Jas has opted out of the right to dismiss. The GB unanimously adopted the previously circulated rules and policy.

5. **MAT UPDATE**

Judith updated the GB on progress with the MAT process.

- The application to form CIT has been submitted and informal feedback suggests that it is a strong application. It is due to be considered by the head teacher board on 16th November but it may be delayed until December by the DfE.
- Approval will trigger due diligence checks into premises, finance etc and also consultation with stakeholders.
- Kate V to be the acting Director of Finance and will be looking at what

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savings can be made via centralised contracts etc.

- One of the governors at the Spinney is tracking all the MAT finances.
- CIT are obtaining quotes from two solicitors.
- The topslice will be 3% until August 2018 and then 5% - this breaks even before savings beyond the de-delegations have been made.
- The DfE offers grants to support newly forming MATs and Rae will be applying for the maximum amount of £100k to tide the MAT over until longer term savings can be made thereby ensuring that none of the schools are financially disadvantaged by forming CIT.
- Financial models from Schools' Choice were considered at the last Finance meeting. Paula spoke about considering the bigger picture about doing the best for the pupils, not just about making savings ie finance is important but is not the prime motivator. Budgets nationally are likely to be squeezed and any cuts made as a consequence may be, possibly incorrectly, attributed to the MAT.
- Fulbourn have written an ethical code for sponsors – Judith to circulate.
- Rae has been approached by two other schools who may be interested in joining CIT.

Judith

The following governors volunteered to form a working party to run the consultations: Jo, Judith and Paula. Judith to extend the invitation to governors not present. Jas has spoken with two teachers about forming a staff well-being group.

Judith

The GB considered the previously circulated governance framework. Concern was raised that possibly only one staff governor would be present on each local governing body (LGB). Judith thought this was a minimum rather than a limit and will raise it at the next steering group meeting. The trust board will have committees and therefore LGBs are unlikely to need committees. The document is a draft for consultation – any questions/concerns to be raised with Judith to be fed back.

Judith

All

All the members and directors are very enthusiastic and excited to have been appointed. The first meeting of the members and shadow board will be on November 29th.

The GB thanked Judith and Jas for the massive amount of work they'd put into the process so far.

6. SAFEGUARDING REPORT

The GB considered the previously circulated report from Anna's recent visit. Anna had looked at the Single Central Record (SCR) and had been very impressed. Kate to train Michelle in carrying out DBS checks and maintaining the SCR.

Anna to run child protection and Prevent training for all governors before the next GB meeting (at 5.15pm on 16th January).

All

7. HEADTEACHER RECRUITMENT REPRISED

The further discussion is detailed on the confidential addendum.

The meeting closed at 8.00pm.