

JOB DESCRIPTION

NAME:

POST TITLE: Cleaner

RESPONSIBLE TO: Caretaker and Head Teacher

JOB PURPOSE: To carry out effective cleaning within the school

- Be ready to begin duties promptly
- To carry out cleaning duties individually and as part of a team as allocated
- Conduct cleaning to a safe standard and with systems to ensure the safety of self and others
- Ensure cleaning meets recognised standards and is carried out at the frequency laid down
- Ensure the safe usage and storage of equipment and materials in relation to the COSHH regulations
- Report any maintenance, health & safety or security problems to the Caretaker

Signed

Date.....